



Republic of Zambia

Visa Waived for
United States of America
Regular passport holders.
For complete list of Nationals that
do not require visa to enter
Zambia, [click here](#)

VISA APPLICATION INSTRUCTIONS

IN ORDER TO AVOID DELAYS, IT IS ABSOLUTELY ESSENTIAL FOR APPLICANTS TO ANSWER **ALL THE QUESTIONS** AND PROVIDE NECESSARY DOCUMENTATION. **NOTE: THE EMBASSY IS NOT OBLIGATED TO INFORM THE APPLICANT IF ANY OF THE REQUIREMENTS ARE NOT MET. HOWEVER, INCOMPLETE APPLICATION PACKAGES WILL BE PLACED IN THE PENDING BOX OR RETURNED TO YOU.**

VISA HOURS ARE FROM 9:30 A.M. - 12:30 P.M. MONDAY – WEDNESDAY EXCLUDING ZAMBIAN AND AMERICAN PUBLIC HOLIDAYS, (DATES LISTED BELOW). **ALLOW FOUR (4) TO FIVE (5) BUSINESS DAYS FOR REGULAR PROCESSING EXCEPT PEAK SEASON (MARCH – AUGUST).** EXPEDITED (RUSH) SERVICE IS AVAILABLE AT AN ADDITIONAL FEE OF \$50.00 FOR SAME DAY PROCESSING AND \$40.00 FOR NEXT DAY. RUSH PICK-UPS ARE FROM 4:00PM TO 5:00PM / WINTER TIME 3:00PM TO 4:00PM EXCEPT ON **FRIDAYS** WHEN PICK-UP WILL BE BETWEEN 12:00 P.M – 1:30 P.M.

- 1) **PASSPORT** before sending your passport Ensure that your passport is Signed and valid for at least six (6) months beyond your intended stay in Zambia. Your passport must have a minimum of 2 blank pages marked with the words "VISA" or "ENTRIES".
- 2) **VISA APPLICATION FORMS** must be submitted in **duplicate (two copies) per applicant** completed in full. Include
 - a. Photo copy of passport page containing personal details.
 - b. In case of non-US Citizen applicants, include photo copy of both passport and resident permit or any other documents legalizing his/her stay.
 - c. Copy of Confirmed Return Air ticket or Itinerary.
- 3) **PASSPORT PHOTOGRAPH**
 - a. **TWO** recent Passport size of 2" X 2" photographs.
 - b. White background
 - c. Please [SIGN the back of each photograph](#) and staple one photo to each application form Upper Right corner.
 - d. Photographic Paper.
- 4) **SUPPORTING DOCUMENTS** for the following types of Visa's:
 - I. Clients traveling on, **DIPLOMATIC** and **OFFICIAL** Visa trips should submit their applications with an official cover letter specifying in brief detail the nature of their intended transactions in Zambia and a copy of flight itinerary.
 - II. Clients traveling on **BUSINESS** Visa should include a signed [Letter of Invitation](#) from their host in Zambia and a signed [Cover letter](#) on Official letterhead from the Sponsoring Organization in the United States. The letter should explain in brief detail the nature of your business transactions in Zambia. Attach a copy of flight itinerary and/or return airline ticket. A Business Visitor is entitled to Thirty (30) days visit in period of twelve (12) months.
 - III. Clients traveling on **TOURIST** and **TRANSIT** Visa need to attach a copy of their flight itinerary or a copy of ticket. If available, include a copy of Tour itinerary.
 - IV. Clients traveling on **VISITOR** Visa should include a "Signed Letter of Invitation" from their hosts in Zambia and copy of the hosts proof of residency in Zambia, e.g. National Registration Card (in the case of Zambians), copy of passport and valid visa or permit (in the case of foreigners) a copy of flight itinerary or ticket. The "Invitation letter" should include the following:
 - i. Host's name and address
 - ii. Applicant's name
 - iii. Length of stay in Zambia
 - iv. Purpose of visit

5) **VISA FEES (General and Tourist)**

\$25.00 – Single Entry Visa
\$40.00 – Double Entry Visa

Multiple Entry Visas – shall only be issued by Headquarters through the e-visa facility.

[e-Services \(zambiaimmigration.gov.zm\)](http://zambiaimmigration.gov.zm)

Expedited Visa Fees (Per Applicant)

- I. \$50 – Same day service
- II. \$40 – Next day service

Note: Fees are non-refundable.

Validity:

- I. 3 months for all nationals

- 6) **PAYMENT Money Order or Bank Certified Cheques ONLY.** No personal, company and foreign checks. Payments should be made payable to:
[Embassy of the Republic of Zambia](#)

- 7) **MAIL IN PROCEDURE** Applicants who wish to have their passports mailed to them after processing should include their own pre-paid Shipping Label, self-addressed return envelopes. Use **United States Postal Service (USPS) Express Mail** or **FedEx – with an established FedEx account number - MUST HAVE A TRACKING NO.** Mail complete application package to:

EMBASSY OF ZAMBIA
ATTN: VISA DEPT.
2200 R Street NW
Washington, DC 20008

8) **HEALTH REQUIREMENTS**

- I. Anti-Malaria vaccination is strongly recommended. Consult your primary physician for details.

VISA REQUIREMENTS FOR FOREIGN NATIONALS

Foreign nationals wishing to enter the country fall within one of the three (3) distinct categories:

A. NATIONALS WHO DO NOT REQUIRE VISAS TO ENTER ZAMBIA

B. NATIONALS REQUIRING VISAS AT THE PORT OF ENTRY OR MISSION ABROAD

C. NATIONALS REQUIRED TO APPLY FOR VISAS PRIOR THEIR TRAVEL TO ZAMBIA

Note: All persons who ordinarily require Visas to come to Zambia are eligible to apply for an e-visa [e-Services \(zambiaimmigration.gov.zm\)](http://zambiaimmigration.gov.zm)

A. NATIONALS WHO DO NOT REQUIRE VISAS TO ENTER ZAMBIA

Aland Islands	Estonia	Malaysia	Samoa
Angola	Falkland Island (Malvinas)	Maldives	Saudi Arabia
Anguilla	Falkland Island Dependencies	Malta	Serbia and Montenegro
Antigua & Barbuda	Fiji Islands	Marshall Islands	Seychelles
Australia	Finland	Martinique	Singapore
Australian and Antarctic Territory	France	Mauritius	Slovakia
Austria	French Guiana	Mayotte	Slovenia
Azores	Germany	Montserrat	Solomon Islands
Bahamas	Gibraltar	Mozambique	South Africa
Bahrain	Greece	Namibia	South Korea
Barbados	Grenada	Nauru	Spain
Belgium	Guadeloupe	Netherlands	Swaziland
Belize	Hong Kong	New Zealand	Sweden
Bermuda	Hungary	Niue	Tanzania
Botswana	Iraq	Norfolk Island	Tokelau
British Antarctic Territory	Ireland	Norway	Tonga
British Indian Ocean Territory	Isle of Man	Oman	Trinidad and Tobago
British Virgin Islands	Italy	Pitcairn	Turks and Caicos Island
Bulgaria	Jamaica	Poland	Tuvalu
Canada	Japan	Portugal	Uganda
Canary Islands	Kenya	Qatar	United Arab Emirates
Cayman Islands	Kiribati	R'eunion	United Kingdom
Channel Islands	Kuwait	Romania	United States of America
China	Latvia	Ross Dependency	Vanuatu
Croatia	Lesotho	Saint Helena	Western Samoa
Cyprus	Lithuania	Saint Kitts and Nevis	Zimbabwe
Czech Republic	Luxembourg	Saint Lucia	
Denmark	Madeira	Saint Martin	
Dominica	Malawi	Saint Vincent and Grenadines	

Note: Visa requirement for United Kingdom, United States of America, Canada, Norway, New Zealand, Australia, China, Japan, South Korea, the Gulf States (Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, Iraq, and the United Arab Emirates) was waived pursuant to Statutory Instrument Number 69 of 2022.

NATIONALS WHO DO NOT REQUIRE VISAS TO ENTER ZAMBIA

You are exempt from visa for visits of up to 30 days for business visit and 90 days for ordinary visit within a period of one year starting from your first date of entry.

B / NATIONALS REQUIRING VISAS AT THE PORT OF ENTRY OR MISSION ABROAD

Albania	Costa Rica	Lao People's Democratic Republic	Sandwich Islands
American Samoa	Cuba	Liechtenstein	San Marino
Andorra	Djibouti	Macedonia	Saotome and Principe
Argentina	Dominican Republic	Madagascar	Saint Pierre and Miquelon
Aruba	Ecuador	Mexico	South Georgia and South Spain
Belarus	El Salvador	Micronesia Federal State Of	Suriname
Bhutan	Eritrea	Moldova, Republic of	Svalbard and Jan Mayen Island
Bolivia	Faroe Islands	Monaco	Switzerland
Bosnia and Herzegovina	French Polynesia	Mongolia	Thailand
Bouvet Island	French Southern Territories	Myanmar (Burma)	Turkey
Brazil	Georgia	Netherlands Antilles	Ukraine
Brunei Darussalam	Ghana	New Caledonia	United State Minor Outlying
Burundi	Greenland	Nicaragua	Uruguay
Cape Verde	Guam	Northern Mariana Islands	Islands
Chile	Guatemala	Palau	Vatican City State
Christmas Island	Guyana	Panama	Venezuela
Cocos (Keeling) Islands	Haiti	Paraguay	Virgin Islands
Colombia	Heard and Mc Donald Islands	Peru	Wallis and Futuna Islands
Comoros	Honduras	Puerto Rico	Western Sahara
Congo (DRC)	Iceland	Russia	
Congo (Brazzaville)	Israel	Rwanda	
Cook Island	Kazakhstan	Saint Pierre and Miquelon	

C / NATIONALS REQUIRING VISAS PRIOR TO TRAVEL

Nationals whose applications for VISAS require approval from the Director General of Immigration

Afghanistan	Gabon	Macau	Somalia
Algeria	Gambia	Mali	South Sudan
Armenia	Guinea Bissau	Mauritania	Sudan
Azerbaijan	Guinea Conakry	Morocco	Syria
Bangladesh	India	Nepal	Taiwan
Benin	Indonesia	Niger	Tajikistan
Burkina Faso	Iran	Nigeria	Timor-Leste (East Timor)
Cambodia	Ivory Coast	Pakistan	Togo
Cameroon	Jordan	Palestine	Tunisia
Central African Republic	Korea North	Papua New Guinea	Turkmenistan
Chad	Kyrgyzstan	Philippines	Uzbekistan
Egypt	Lebanon	Senegal	Yemen
Ethiopia	Liberia	Sierra Leone	Vietnam
Equatorial Guinea	Libya	Sri-Lanka	

Zambian entry visas for Nationals whose countries fall under (C) category require special advance clearance by the Zambian Authorities. Applicants must apply for the visa through the Director General of Immigration prior to their arrival into Zambia. The applicant must receive a letter of Approval prior to his/her travel and present it to an Immigration Officer at a port of entry.

Applicants fall under category (C) are required to complete the following steps for e-Visa:

www.zambiaimmigration.gov.zm or [e-Services \(zambiaimmigration.gov.zm\)](http://e-Services(zambiaimmigration.gov.zm))

- See Instruction for E-Visa Requirements
- Follow procedure for e-Visa

VISA APPLICATION



CHECK LIST:

<u>BUSINESS</u>	<u>DIPLOMATIC/ OFFICIAL</u>	<u>TOURIST</u>	<u>VISITOR</u>	<u>TRANSIT</u>
PASSPORT	PASSPORT	PASSPORT	PASSPORT	PASSPORT
PAYMENT	PAYMENT (EXPEDITED FEE ONLY)	PAYMENT	PAYMENT	PAYMENT
PHOTOCOPY OF PASSPORT	PHOTOCOPY OF PASSPORT	PHOTOCOPY OF PASSPORT	PHOTOCOPY OF PASSPORT	PHOTOCOPY OF PASSPORT
(2) VISA APPLICATION w/ 2 PHOTOGRAPH STAPLED ON UPPER RIGHT CORNER	(2) VISA APPLICATION w/ 2 PHOTOGRAPH STAPLED ON UPPER RIGHT CORNER	(2) VISA APPLICATION w/ 2 PHOTOGRAPH STAPLED ON UPPER RIGHT CORNER	(2) VISA APPLICATION w/ 2 PHOTOGRAPH STAPLED ON UPPER RIGHT CORNER	(2) VISA APPLICATION w/ 2 PHOTOGRAPH STAPLED ON UPPER RIGHT CORNER
INVITATION LETTER FROM ZAMBIA	OFFICIAL COVER LETTER	FLIGHT ITINERARY (CONFIRMED BOOKING)	INVITATION LETTER FROM HOSTS IN ZAMBIA / PHOTOCOPY OF NRC IF ZAMBIAN OR WORK TEMP PERMIT IF FOREINERS	FLIGHT ITINERARY (CONFIRMED BOOKING)
OFFICIAL COVER LETTER	FLIGHT ITINERARY (CONFIRMED BOOKING)		FLIGHT ITINERARY (CONFIRMED BOOKING)	
FLIGHT ITINERARY (CONFIRMED BOOKING)				

MAIL IN PROCEDURE Applicants who wish to have their passports mailed to them after processing should include their own pre-paid Shipping Label, self-addressed return envelopes. Use **United States Postal Service (USPS) Express Mail** or **FedEx** – with an established **FedEx account number** - **MUST HAVE A TRACKING NO.** Mail complete application package to:

**EMBASSY OF ZAMBIA
ATTN: VISA DEPT.
2200 R Street NW
Washington, DC 20008**

OTHER INFO:

E-MAIL – consular@zambiaembassy.org

E-VISA - [e-Services \(zambiaimmigration.gov.zm\)](http://zambiaimmigration.gov.zm)

TOURISM - Zambia Tourism



EMBASSY OF THE REPUBLIC OF ZAMBIA

2200 R Street NW
Washington, DC 20008
E-mail: consular@zambiaembassy.org

Telephone: (202) 234-4009
(202) 450-1222
www.zambiaembassy.org

VISA APPLICATION FORM

1. Surname:		2. First Name:		Middle Name:			
3. Date of Birth:		Place of Birth:		4. Nationality:			
5. Profession:		Business Telephone No. ()		6. Nationality of Parents at time of Birth:			
7. Passport No. Date of Issue:		8. Place of Issue: Date of Expiration:					
9. If accompanied by your spouse or children, give the following particulars: (Note: Every applicant fills out an individual form)							
Full Name (s)		Date & Place of Birth		Relationship			
10. Present Address:							
Telephone No. ()		Email:					
11. Permanent Address:							
Telephone No. ()		Email:					
12. (a) Type of Visa Requested: Tourist () Business () Church Business () Visitor () Diplomatic () Official () Student () Volunteer () Courtesy () Transit ()							
(b) Entry requested: Single () Double ()							
(c) Date of entry into Zambia: _____							
(d) Length of Stay in Zambia: _____							
13. Final Destination of Journey in Zambia:			Address in Zambia:				
14. Expected Departure Date from Zambia:			Next Destination from Zambia:				
15. Duration and Particulars of any previous residence or visits in Zambia:							
16. If traveling on business, please list names and addresses of persons to be visited in Zambia:							
17. If visiting relatives or friends, please list names and addresses of persons to be visited in Zambia:							
18. Signature of Applicant: _____ Date: _____							
For official use only:							
Date	Tag#	Visa fee	Rush Fee	Payment	Visa #	Receipt#	Notations